



REGIONAL OFFICE BIDS AND AWARDS COMMITTEE
Invitation to Bid No. 2025-1-EPA
 Supplemental Bid Bulletin No. 1
 17 October 2024

MODIFICATION ON THE PROCUREMENT OF JANITORIAL SERVICES FOR PSA DAVAO REGION FIELD STATISTICAL SERVICES OFFICE

This Supplemental Bid Bulletin No. 1 is issued for modification of some provisions of the Bidding Documents for the **PROCUREMENT OF JANITORIAL SERVICES FOR PSA DAVAO REGION FIELD STATISTICAL SERVICES OFFICE** raised during the Pre-Bid Conference conducted last 16 October 2024. The modifications provided in this bulletin shall serve as amendments of the Bidding Documents and form as an integral part of the aforementioned documents, to wit:

No.	Source	Original Statement/Query	Modification/Clarification/Addendum
1	Question during Pre-Bid Conference	Should bidders use 261 days for computing for days?	I. Wage and Wage-Related Benefits Basic Pay (DW x ___) / 12 13 th Month Pay (DW x ___) / 12 Service Incentive Leave Pay (DW x 5) / 12 Overtime Pay Sub-total The bidder will determine the number of days to be used.
2	Question during Pre-Bid Conference	Is the minimum overtime per day 2 hours?	Bid Form for Janitorial Services for CY 2025 Detailed Breakdown of Monthly Contract Rate per Janitor For Regular Janitor (Monthly Rate) – Five (5) days a week (Monday to Friday) for 10 hours The working hours of each janitor per day is 10 hours, inclusive of overtime, Monday to Friday.
3	Question during Pre-Bid Conference	Is the administrative fee of 10% minimum or maximum?	The Bidder shall refer to GPPB NPM No. 120-2016.
4.	Question during Pre-Bid Conference	Are cleaning supplies provided by the supplier?	No. Supplies will be provided by PSA

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5.	Question during Pre-Bid Conference	How many copies of the bid are to be submitted?	Only one copy of the original bid is required.																				
6.	Question during Pre-Bid Conference	<p>When should the following documents be submitted?</p> <p>Other appropriate licenses, permits, documents/additional requirements to be submitted:</p> <ol style="list-style-type: none"> 1. Certificate of Compliance from SSS, PhilHealth and Pag-IBIG for past three (3) years or thereafter 2. DOLE Certificate of Registration and Certificate of No Pending Case If in the event that there is pending case/s relative to the requirement above, detail of the case/s will be submitted 3. Certified true copy of Value-Added Tax Registration Certificate by BIR as of 2024 or thereafter. 4. Official Receipt with Approved Authority to Print issued by the BIR based from Revenue Regulations No. 18-2012 	The said documents are to be submitted during Post-Qualification upon request of the Procuring Entity.																				
7.	<p>Question during Pre-Bid Conference</p> <p>Annexes, page 31</p>	<p style="text-align: center;">APPENDIX "2"</p> <p style="text-align: center;"><u>Bid Form for Janitorial Services for CY 2025</u></p> <p style="text-align: center;">JANITORIAL SERVICES FOR CY 2025 PSA FSSO - DAVAO REGION</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Item No.</th> <th style="width: 40%;">DESCRIPTION</th> <th style="width: 10%;">Number of Janitor</th> <th style="width: 10%;">Monthly Rate/Janitor</th> <th style="width: 10%;">BID PRICE (6 months)</th> </tr> </thead> <tbody> <tr> <td></td> <td>For Seven (7) Regular Janitor (Monthly Rate) – Five (5) days a week</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Item No.	DESCRIPTION	Number of Janitor	Monthly Rate/Janitor	BID PRICE (6 months)		For Seven (7) Regular Janitor (Monthly Rate) – Five (5) days a week				<p style="text-align: center;">APPENDIX "2"</p> <p style="text-align: center;"><u>Bid Form for Janitorial Services for CY 2025</u></p> <p style="text-align: center;">JANITORIAL SERVICES FOR CY 2025 PSA FSSO - DAVAO REGION</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Item No.</th> <th style="width: 40%;">DESCRIPTION</th> <th style="width: 10%;">Number of Janitor</th> <th style="width: 10%;">Monthly Rate/Janitor</th> <th style="width: 10%;">BID PRICE (12 months)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>For Seven (7) Regular Janitor (Monthly Rate) – Five (5) days a week (Monday to Friday) Mon-Fri: 7:00 AM – 12:00 NN 1:00 PM – 6:00 PM</td> <td style="text-align: center;">7</td> <td></td> <td></td> </tr> </tbody> </table>	Item No.	DESCRIPTION	Number of Janitor	Monthly Rate/Janitor	BID PRICE (12 months)	1	For Seven (7) Regular Janitor (Monthly Rate) – Five (5) days a week (Monday to Friday) Mon-Fri: 7:00 AM – 12:00 NN 1:00 PM – 6:00 PM	7		
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For guidance and information of all concerned.

BABY JEAN P. ALID
 Chairperson, ROBAC XI

Address: Ango Bldg. Cabaguio Ave., Davao City / Telephone/ Telefax: (082) 224-1140 / <http://www.psa.gov.ph> • email address: rssol1bac@psa.gov.ph